
UPSC EPFO 2020 | AO } EO

Enforcement Officer / Account Officer



Overview

This document covers following pointers:-

- Important Exam Details
- Qualification
- Pay Scale
- Exam Pattern
- Syllabus
- Weightage
- Job Roles
- **Mock Test by LLA**

Let's discuss !

Important Exam Details

UPSC EPFO AO/EO 2020

3rd Time in 20+ years (1999 & 2016-17)

Recruiting body - UPSC (Via Adv - #51/2020)

Exam Date - 4/10/2020

Total Vacancies - 421

Age limit - 30 years

10 Lac students have applied

Qualification

Essential Qualification

- Bachelor's degree in any subject

Desirable Qualification (Not mandatory)

- Bachelor's degree in Law/Integrated Five years Degree in Law/Masters in Business Administration/Post Graduate Diploma in Management/Company Secretary/Chartered Accountants/Cost and Management Accountant
- Two years experience in Administration/Accounts/Legal Matters in any government or Listed Private Organisation.

Pay Scale

Accounts Officer / Enforcement Officer

Pay Scale: Level-8 in the Pay Matrix as per 7th CPC (General Central Service Group 'B', Non-Ministerial)

Gross Salary Range : 67000 - 75000

Exam Pattern

(i) Test Duration - Two Hours

(ii) MCQ Based

(iii) All questions Equal marks.

(iv) Medium Hindi and English.

(v) Wrong answers (minus) one-third of the marks

Syllabus

The syllabus comprises of following topics :-

- i) General English
- ii) Indian Freedom Struggle
- iii) General Mental Ability & Quantitative Aptitude
- iv) Indian Polity & Economy
- v) General Accounting Principles
- vi) General Science & knowledge of Computer applications

vii) Current Events and Developmental Issue.

viii) Social Security in India

ix) Industrial Relations & Labour Laws

Unique Topics for This Exam

**20%+ Weightage
In Prelims**

Weightage

For Final Selection

	Prelims	Interview
Past Exams	50%	50%
2020 Exam	75%	25%

Job Role

AO & EO

Accounts Officer (AO)

- Mainly deals with employee matters and accounts
- Public Relation
- Office Job

Enforcement Officer (EO)

- Commonly known as PF inspector
- Mainly deals with employers
- Audits
- Field Job



**Sectional Mock Test Series
by Labour Law Advisor**

लक्ष्य EPFO

Subjects We will cover

- **1st Comprehensive Sectional Mock Test Series** on
 - Industrial Relations & Labour Laws
 - Social Security in India
 - Current Affairs
- Subjects not common with other UPSC Exams
- These that will determine rank

लक्ष्य EPFO

Why you MUST enroll?

- Prepared by Labour Law, Social Security Experts, UPSC EPFO Rank Holders
- 10 Sectional Mock Tests of 30 Question each (Bilingual + Detailed Solution Notes
- **Exclusive** Discussion Group for Doubt solving
- **Exclusive** Telegram Channel for Current Affairs & Notes
- 100% Online | Instant marking
- Nominal Cost

लक्ष्य EPFO

Micro Topics To Be Covered

- Important questions will be included from
 - Constitutional Provisions, Statutory Provisions, Executive Orders,
 - Trade Unions,
 - Industrial Relations, Industrial Disputes,
 - Labour Laws,
 - Social Security,
 - Current Affairs & Related Schemes

लक्ष्य EPFO | MOCK TEST SCHEDULE | Batch 1

Test #	Date*	Syllabus
Mock Test 1	4 May, Onwards	Industrial Relations, Constitutional Provisions, Current Affairs
Mock Test 2	8 May, Onwards	Unionism, Schemes , Current Affairs
Mock Test 3	10 May, Onwards	Labour Welfare , ILO and Conventions , Current Affairs
Mock Test 4	14 May, Onwards	Social security in India , Schemes, Current Affairs
Mock Test 5	17 May, Onwards	Important Labour Laws, Current Affairs
Mock Test 6	20 May, Onwards	Combined Subjects
Mock Test 7	23 May, Onwards	
Mock Test 8	26 May, Onwards	
Mock Test 9	29 May, Onwards	
Mock Test 10	31 May, Onwards	

*Given Test can be taken any day after the date

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